

Code of Conduct and Students Accountability

Objectives of the regulation:

- Instilling noble values, good morals, and righteous behavior.
- Organizing student activities through talent development.
- Preparing a healthy educational environment for students.
- Emphasizing guidance and counseling over punitive measures.

General points:

- University property means all movable and immovable possessions.
- The university's scope includes the university campus and its adjacent and surrounding areas, classrooms, offices, parking lots, dormitories and their surroundings, training locations, and accommodation during trips.
- The act is considered immoral if it exceeds the customs and traditions upheld by society.

Scope of application:

This regulation applies to all students enrolled at the university within its campus and annexes, including all matters related to their affairs, practices,

Code of Conduct:

Every student is considered to have committed an offense in case s/he:

- 1- Commits an act that offends customs, traditions, and religions.
- 2- S/he consumes, trades, or promotes narcotic, intoxicating, or stimulant substances within the university premises.
- 3- Carries, possesses, or displays any weapons or anything that may pose a danger to his/her safety or the safety of others.
- 4- Anyone who resorts to or incites the use of violence and criminal force within the university premises.
- 5- Wearing indecent or inappropriate attire inside the university (Dress code).
- 6- S/he shows disrespect to faculty members, staff, or s students, whether in action or speech.
- 7- Deals with, trades in, or possesses materials that violate public morals.

8- Anyone who consumes food, drinks, or stimulants inside classrooms, laboratories, and similar places.

9- Collects any financial or in-kind donations inside or outside the university without obtaining permission from the dean's office.

10- Damages or misuses university property or exposes it to damage.

11- Commits any act contrary to the provisions and instructions of health, safety, and security within the university premises.

12- He issues wall newspapers, posts advertisements, distributes leaflets, or collects signatures without the dean's permission.

13- He engages in any political activity within the university.

14- He is present inside the administration offices without a valid reason or prior permission.

15- Falls within the university's jurisdiction, an act or behavior that contradicts the country's laws, the university's regulations, or any orders or directives issued under them.

16- He forges or manipulates university documents or those of other institutions, such as records, academic certificates, official papers, or any document related to the university.

17- Smoking or its derivatives, or the use of snuff within the university premises.

18- S/he uses a mobile phone or similar devices or leaves them on during their presence in classrooms, libraries, or laboratories, or causes disturbances in all these places with unnecessary talking or movement.

19- Participation or incitement to strike, demonstrate, and protest.

20- The unjustified objection to the presentation of the subject or scientific material by the professor or technician.

21- Fighting and using violence with others, verbal abuse, physical assault, or sexual harassment.

Penalties:

One or more of the penalties listed below shall be imposed without adhering to the listing order:

- 1- Draw attention to offence.
- 2- Making pledge not to repeat the violation.
- 3- First warning.
- 4- Second warning.
- 5- Paying compensation for damage.
- 6- Final warning.
- 7- Temporary Suspension from studying.
- 8- Deprivation from participating in university activities.
- 9- Suspension from study for a year.
- 10- Final dismissal from university.
- 11- Paying financial compensation for any damage to the property of the university or its employees, in proportion to the material value of the damage.
- 12- Announcement of violations and penalties to the students and on the University notice boards.

General Provisions:

A. The university is not responsible for the actions and behavior of the student inside and outside the university except to the extent determined by law.

B. If the violation is related to a criminal charge being considered by the competent judicial authorities, the student may not be held accountable based on those charges except after a judicial ruling has been issued regarding them. The Dean of Students may, in case of necessity and after obtaining the approval of the President of the University, take the necessary precautionary measures to maintain the security and safety of students and employees within the university.

C. The Director, after consultation with the Executive Committee, issues a decision to form an Accountability Committee for a period of one year, renewable.

D. The meetings of the Accounting Committee shall not be valid unless two-thirds of its members are present and its recommendations shall be issued by a majority vote.

E. The decisions of the Accounting Committee shall be submitted to the Director for approval within 7 days from the date of referring the violation to it. Violations not included in these regulations shall be submitted to the Accounting Committee for consideration.

F. All regulations issued by the University shall be considered an integral part of the admission requirements and any violation thereof shall be considered a violation of those requirements or shall require a penalty.

G. The declarations attached to these regulations shall be considered an integral part of the regulations and complementary to them.

Dress and Appearance Policy:

Male Students:

1- The most appropriate attire for university students is wearing pants and a regular shirt.

2- In case of replacing the shirt with a T-shirt, it must be without writing or drawings.

3- In the case of wearing pants (jeans), it is preferable for their fit to be regular (i.e., wearing something like Baggy is considered inappropriate).

4- It is not permissible to wear sports attire (tracksuits, shorts, and sports shirts) except when practicing sports and in designated areas.

5- Students are not allowed to wear earrings (rings), chains, or wristbands.

6- Attention to the appearance of hair, which should be neat and reflect the student's commitment to disciplined behavior, as unusual hairstyles are not allowed in the student's appearance.

7 - It is strictly prohibited to wear bathroom shoes such as plastic flip-flops and slippers inside the university campus.

Female Students:

1- Complete adherence to modest dress.

2- Should wear a long, unadorned skirt without a slit and a loose, high-necked blouse.

3- In the case of wearing pants, a long blouse that covers below the knee should be worn, in addition to being loose and having long sleeves. Any failure to adhere to this clause might lead to the exposure of any part of the body, which subjects the student to disciplinary action and punishment.

4- Avoid excessive eye-catching makeup.

5- Avoid wearing nose rings, unusual bracelets, wrist necklaces, and anklets inside the university campus.

6- It is not permissible to wear sports attire (tracksuits, shorts, and sports shirts) except when practicing sports and in designated areas.

7- It is strictly prohibited to wear bathroom shoes such as plastic flip-flops and slippers inside the university campus.

- Students are not allowed to enter the university except with the university card.
- Every student must sign these regulations and adhere to them to avoid any actions stipulated in the Student Conduct Code in case of violation of the regulation.

Professor / Sameer Shahin

- University President

Acknowledgment

I am the student:

Student ID:

I acknowledge that I have reviewed these regulations and I fully commit to all the points mentioned in them to ensure the success of my academic journey at the University.

- Student's name: